



# Simplify hall passes and strengthen campus safety



Traditional hall pass systems may have worked for years, but they fall short when it comes to meeting the needs of a modern school. If you need to account for students during a lockdown, for example, an outdated hall pass process will make it more difficult than it needs to be.

Or maybe you want to limit vaping and vandalism, or hold students accountable for missing instructional time. Either way, manual hall pass processes provide no way to combat or even collect data about these issues. You could try to add some type of tracking to your paper or other analog hall pass process, but this just creates more paper to keep track of and more work for teachers and staff.

With Pass, an electronic hall pass system designed for K-12 schools, administrators and teachers finally have an easier way to issue and track hall passes. Pass helps admins and teachers track how many passes are in use and by whom to improve student accountability and shore up safety concerns.

## With Securly Pass, you can:

- Know what students are using hall passes, and who's in the hall at any given time
- Identify where students are by building or room in an emergency situation
- Regain control over hall pass usage to increase instructional time
- Limit passes by student or location to minimize misuse
- Streamline appointment scheduling for teachers




*“Pass is a product that I honestly don't know how we would function without. With countless decisions to make throughout the day, Pass provides tools that allow our teachers and admin team to monitor our building effectively, increase our safety, have accurate data for decision-making, and have our pulse on movement throughout the building at a moment's notice.”*



**Stacie Kegley, Instructional Coach**  
Ballyshannon Middle School


# How Securly Pass works



Students request a hall pass from a teacher from their school device, or their own device. Pass automatically checks to see if the student has a pass limit, the requested destination is closed or full, or if there's another student in the halls that student isn't supposed to be in contact with.



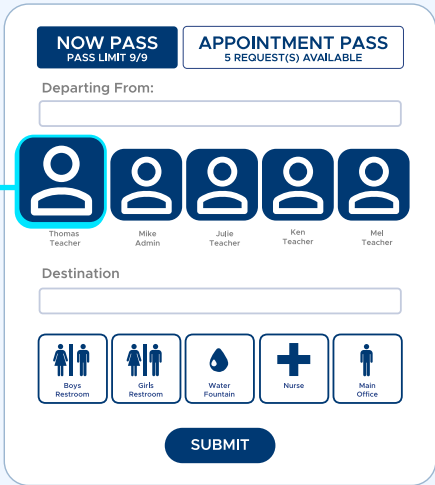
Teachers can approve or deny passes in seconds, without disrupting their lesson.



School administrators can pull custom reports for pass takers, pass granter, and more to immediately know what students are going where, and how frequently.

## Student View

Students request passes by indicating where they're departing from and their destination.

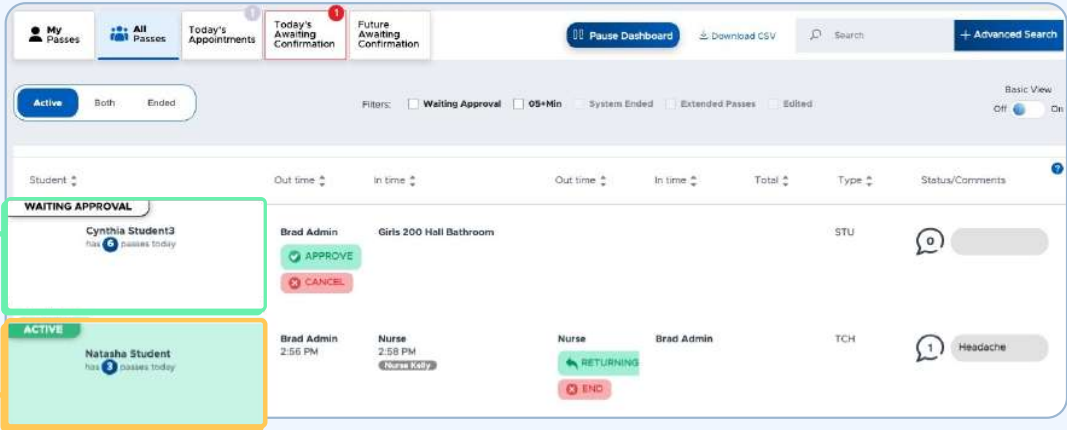


The interface shows two tabs: 'NOW PASS' (PASS LIMIT 9/9) and 'APPOINTMENT PASS' (5 REQUEST(S) AVAILABLE). Below the tabs is a 'Departing From:' field with a dropdown menu. Underneath are five teacher profile icons: Thomas Teacher, Mike Admin, Jude Teacher, Ken Teacher, and Mel Teacher. Below the icons is a 'Destination' field with a dropdown menu. At the bottom are five destination icons: Boys Restroom, Girls Restroom, Water Fountain, Nurse, and Main Office. A 'SUBMIT' button is at the very bottom.

## Teacher View

Passes that are **Waiting Approval** can be approved or denied by the teacher.

Passes that are **Active** will show their time stamp information on the teacher dashboard.



The dashboard shows a navigation bar with tabs: My Passes, All Passes, Today's Appointments, Today's Awaiting Confirmation (with a red notification badge), and Future Awaiting Confirmation. There are buttons for 'Pause Dashboard' and 'Download CSV'. A search bar and 'Advanced Search' button are on the right. Below the navigation bar are filter buttons: 'Active', 'Both', and 'Ended'. A 'Filters' section includes checkboxes for 'Waiting Approval', '05+Min', 'System Ended', 'Extended Passes', and 'Edited'. The main content area is a table with columns: Student, Out time, In time, Total, Type, and Status/Comments. Two rows are highlighted: one for 'Cynthia Student3' with a 'WAITING APPROVAL' status and 'APPROVE'/'CANCEL' buttons; and one for 'Natasha Student' with an 'ACTIVE' status and 'RETURNING'/'END' buttons.

## Benefits

- Improve campus safety by knowing who is out of class and where they're going
- Maximize instructional time by reducing unnecessary hall pass usage and class interruptions
- Keep students accountable for their hall pass usage and reduce vandalism, mischief, and vaping
- Better investigate bullying and vandalism by knowing which students were out of class during a specific time period
- Know which students are out of class and where they are in emergency situations
- Simplify record-keeping for teachers, front desk staff, and administrators

## Features

### Student Pass Limits

- Give all students a daily pass limit, set different limits per grade level, or restrict individual students for disciplinary reasons.
- Prevent specific students or groups of students from being out of class at the same time.

### Location Pass Limits

Prevent students from going to rooms that are full, or when teachers or resources are unavailable.

### Live Dashboard

- Know who's out of class with an automatically updating dashboard.
- Identify students who are out of class for extended periods.

### Appointment Passes

- Make it easier for teachers to schedule student appointments.
- Schedule a pass for any student from any device, request a pass for any teacher (requires teacher approval), and receive notifications prior to scheduled appointments.

### Pass Kiosk

Provide pass request and check-in access to students without school or personal devices.

### Visitor Management

Automate your visitor check-in process, and keep your students and staff safe by screening every person entering your school.

### Tardy Management

Allow your school to easily track and manage tardy events, automate consequences, and gain a comprehensive overview of student tardiness trends.

### District & School Insights

Give district personnel the ability to access pass data from all schools in a district to help make data-driven decisions.

### SIS Integration

Sync directly with your SIS with Securly Sync.

## Centralize campus movement with Securly's suite of solutions

### Integrations



Securly Pass integrates directly with Securly Classroom, giving teachers hall pass visibility and control without leaving the Classroom interface they already use to manage student devices. From a single screen, teachers can see which students are out on active passes, approve or cancel requests, and receive notifications when students depart, arrive, or trigger an auto pass.

### Manage student movement on your campus the easy way

With Pass, you can improve student accountability, increase safety, and maximize instructional time.

Ready to see the power of pass for yourself?

[Request a personalized demo today.](#)

